

Dear Parent/Guardian,

*Sunshine College is looking forward to another great year of teaching and learning and would like to advise you of Sunshine College's voluntary financial contributions for 2023.*

*Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, **the ongoing support of our families ensures that our school can offer the best possible education and support for our students.** We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

***Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities; upgrading of school facilities across multiple campuses and faster WIFI and internet.***

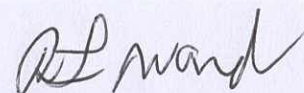
*For further information on the Department's Parent Payments Policy please see a one-page overview attached.*

Yours sincerely,



Mr Tim Blunt

**College Principal**



Mr Robert Ward

**School Council President**

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Cost of Actual Resource	Cost Covered by School	Cost Contributed by Parent
School Resources Bundle: <i>(to be purchased through Box of Books)</i> <ul style="list-style-type: none"> <li>• School Padlock</li> <li>• Student Diary</li> <li>• School ID Card</li> <li>• School Sports Membership</li> </ul>	\$20.00 \$10.00 \$10.00 \$10.00	\$15.00	\$35.00
Digital Resource Bundle: <i>(to be purchased through Box of Books or College)</i> <ul style="list-style-type: none"> <li>• Digital Education Resources               <ul style="list-style-type: none"> <li>○ Education Perfect <i>(educational subscription)</i></li> <li>○ Compass</li> <li>○ Mathletics <i>(mathematics subscription)</i></li> </ul> </li> <li>• Wellbeing Program &amp; Resources</li> </ul>	\$50.00 \$65.00 \$30.00 \$20.00	\$35.00	\$130.00
Year 7 & 8 classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Health – including but not limited to workbook, additional equipment as required within subject <i>(to be purchased through Box of Books)</i></li> <li>• Food –including but not limited to flour, butter, fruit, vegetables, pasta, meat, rice</li> <li>• Arts –including but not limited to paint, inks, pastels, quality paper, costumes, equipment hire, scripts, sheet music</li> <li>• Digital Technology &amp; ICT –including but not limited to online resources and memberships, devices owned by the school, class sets</li> <li>• Design Technology – including but not limited to quality consumables, inks, pastels, water colours, gloss/cartridge paper, paint, pencils</li> <li>• Course work &amp; Learning Materials <i>(additional to digital resources)</i></li> </ul>	\$30.00 \$20.00 \$30.00 \$35.00 \$35.00 \$30.00	\$145.00	\$35.00
<b>Total Amount:</b>	<b>\$395.00</b>	<b>\$195.00</b>	
<b>Total Amount of Parent Contribution:</b>			<b>\$200.00</b>

<b>Other Contributions - for non-curriculum items and activities</b>		<b>Amount</b>
<i>*Please note this is not a mandatory contribution</i>		
School Building Fund <i>(voluntary contribution)</i>		\$50.00
Outside Sporting Facility, Grounds and Garden <i>(voluntary contribution)</i>		\$50.00
<b>Total Amount</b>		<b>\$100.00</b>

### Extra-Curricular Items and Activities

Sunshine College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by Tuesday 8<sup>th</sup> December 2022.

<b>Extra-Curricular Items and Activities (user pays basis)</b>	<b>Amount</b>	<b>Purchase (Please tick)</b>
<i>*Please note this is not a whole school charge and is only for students who select to participate in these additional programs or require additional items</i>		
Instrumental Music Concert Band: <ul style="list-style-type: none"> <li>Consumables: including repairs &amp; maintenance, reeds, strings etc (\$50.00)</li> </ul>	\$50.00	
Photocopy Credit: additional credit for student printing use, user pays basis <i>(various \$)</i>	\$5.00 - \$30.00	
Year 7 Camp 2023	\$80.00	
Year 8 Camp 2023	\$80.00	
Camps and Excursions to be scheduled	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>VARIOUS</b>

### Financial Support for Families

Sunshine College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jade McKimmie – Business Manager

Ph: 03 8311 5200 | Email: [sunshine.co@education.vic.gov.au](mailto:sunshine.co@education.vic.gov.au)

## Total

Category	
Curriculum Contributions	\$200.00
Other Contributions	\$100.00
Extra-Curricular Items and Activities (user pays basis)	VARIOUS

## Payment methods

- BPAY
- Cash Payments
- EFT payments
- Credit Card Payments
- Direct Credit Payments

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.